

Office of the Principal
Pattamundai College, Pattamundai
No. 632 dt. 26.06.2020
OFFICE ORDER

It is hereby notified for the information of all concerned that the Extra-Curricular Council of the college is constituted with the assignment of extra-curricular duties to the following staff members for the Academic Session 2020-21 with effective from 26.06.2020.

**CONSTITUTION OF EXTRA-CURRICULAR COUNCIL
ACADEMIC SESSION 2020-21**

<u>PORTFOLIOS</u>	<u>NAME & DESIGNATION</u>
1) Staff Council: Secretary	: Capt. M. Parida, Reader in Soc
2) Administrative Bursar	: Dr. P.K. Samal, Reader in History
3) Academic Bursar	: Prof. S.K Dash, Lecturer in Commerce
4) Accounts Bursar (Both for General & UGC)	: Dr. R.K. Sahoo, Reader in Physics
5) +2 Admission Committee	: Dr. N. Lenka, Reader in Odia Prof. S.K Dash, Lecturer in Commerce Prof S. Mishra Lecturer in Economics Dr. N.K Sahoo Lecturer in Mathematics Dr. M.K Nayak Lecturer in English
6) +3 Admission Committee	: Dr. N. Lenka, Reader in Odia Prof. P Pradhan, Lecturer in Economics Prof. R.K Behura Lecturer in History Prof. J. Malik Lecturer in Commerce Prof. R.K Gahan Lecturer in Chemistry
7) Time Table Committee	: Prof. A. Pandab, Lecturer in Math.

		Dr. N.K. Sahoo, Lecturer in Math.
8) Discipline & Internal Security Committee	:	All the HODs
9) +2 Examination Cell	:	Prof. R.K. Senapati, Reader in Sociology Prof. S.K. Dash, Lecturer in Commerce Prof. A.K. Das, Lecturer in English Prof. S.K. Nayak, Lecturer in English
+3 Examination Cell	:	Prof. D.K. Bhuyan, Reader in Zoology Capt. M. Parida, Reader in Sociology Prof. R.K. Panda, Lecturer in Hist. (Gr-A) Prof. R.K. Gahan, Lecturer in Chemistry Prof. R.K. Behera, Lecturer in Commerce
10) Students' Union Advisor	:	Prof. D.K. Bhuyan, Reader in Zoology
Associate Advisors	:	Capt. M. Parida, Reader in Sociology Prof. R.K. Senapati, Reader in Sociology Prof. R.K. Behura, Lecturer in History
11) Athletic Association Vice-President	:	Dr. D. Parida, Reader in Chemistry
Asso. Vice-President(s)	:	Dr M.K. Nayak, Lecturer in English Prof. P. Pradhan, Lecturer in Economics
12) Dramatic Association Vice-President	:	Prof. R.K. Senapati, Reader in Sociology
Asso. Vice-President(s)	:	Prof. A.K. Das, Lecturer in English Prof. S.K. Jena, Lecturer in Philosophy Prof. RN M. Parida, Lecturer in Philosophy

- 13) Cultural Association

Vice-President	:	Dr. N. Lenka Reader in Odia
Asso. Vice-President(s)	:	Dr. (Miss) A.K. Dash, Lecturer in Botany (Gr-A) Prof. S.K. Nayak, Lecturer in English Prof. N. Swain, Lecturer in Education

- 14) Social Service Association

Vice-President	:	Dr. N.K. Sahoo, Lecturer in Mathematics
Asso. Vice-President(s)	:	Prof. S. Biswal, Lecturer in Botany

- 15) Day Scholars' Association

Vice-President	:	Prof. P. Pradhan, Lecturer in Economics
Asso. Vice-President(s)	:	Prof. RN M. Parida, Lecturer in Philosophy

- 16) Library Committee

	:	Prof D K Bhuyan Reader in Zoology Dr. S.C. Das, Lecturer in English (Gr-A) Dr. (Miss) A.K. Dash, Lecturer in Botany (Gr-A) Prof. M.K. Nayak, Lecturer in English Prof. J. Malik, Lecturer in Commerce
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- 17) College Calendar

Chief Editor	:	Dr. N. Lenka, Reader in Odia
Sub-Editor	:	Prof. S.K. Nayak, Lecturer in English

- 18) College Magazine

Chief Editor	:	Dr. P. Rout, Reader in Odia
Sub-Editor	:	Dr. M.K. Nayak, Lecturer in English Prof. S. Biswal,

		Lecturer in Botany Prof. S. Mishra, Lecturer in Economics
19) Science Magazine		
20) Chief Editor	:	Prof D K Bhuyan Reader in Zoology
Sub-Editor	:	Prof. A. Pandab, Lecturer in Mathematics
21) UGC, IQAC & NAAC Committee	:	Dr. D. Parida (Co-ordinator), Reader in Chemistry Dr. S K Pradhan Lecturer in Chemistry (Gr-A) Prof. S. Mishra, Lecturer in Economics Prof. J. Malik, Lecturer in Commerce Dr. M.K. Nayak, Lecturer in English Prof. S.K. Nayak, Lecturer in English Prof. N. Swain, Lecturer in Education
22) Prof. I/C of Career Counselling	:	Capt. M. Parida, Reader in Sociology Dr. S K Pradhan Lecturer in Chemistry (Gr-A)
23) Prof. I/C of Remedial Class	:	Prof. S.K. Dash, Lecturer in Commerce (Gr-A)
24) Legal Cell	:	Prof. R.K. Senapati, Reader in Sociology Dr. R.K. Sahoo, Reader in Physics Prof. A. Pandab, Lecturer in Mathematics
25) RTI Cell PIO	:	Prof. A.K. Das, Lecturer in English Sri P.K. Parida,

- 26) Budget Committee : Establishment Section
Dr. N. Lenka,
Reader in Odia
Dr. R.K. Sahoo,
Reader in Physics
Prof. S.K. Dash,
Lecturer in Commerce (Gr-A)
- 27) Construction Committee : Prof. R.K. Senapati,
Reader in Sociology
Prof. S.K. Dash,
Lecturer in Commerce (Gr-A)
Dr. S.C. Das,
Lecturer in English (Gr-A)
Prof. P.K. Swain,
Lecturer in Odia (Gr-A)
Prof. R.K. Behura,
Lecturer in History
- 28) Purchase Committee : Dr. D. Parida,
Reader in Chemistry
Prof. B.C. Roul,
Lecturer in Physics (Gr-A)
Prof. A. Pandab,
Lecturer in Mathematics
Prof. J. Malik,
Lecturer in Commerce
- 29) Environment, Garden & Orchard Development Committee : Prof. R.K. Senapati,
Reader in Sociology
Prof. R.K. Panda,
Lecturer in History
Prof. B.C. Roul,
Lecturer in Physics (Gr-A)
Prof. P.K. Swain,
Lecturer in Odia (Gr-A)
- 30) Botanical Garden : Dr. A.K. Dash,
Lecturer in Botany (Gr-A)
Prof. S. Biswal,
Lecturer in Botany
Sri A. Mohanty,
Demonstrator in Botany
- 31) SC & ST Affairs Committee : Dr. S.C. Das,
Lecturer in English (Gr-A)
Prof. S.P. Choudhury,

		Lecturer in Commerce (Gr-A) Prof. S. Mishra, Lecturer in Zoology
32) Odia Sahitya Samaj		
Vice-President	:	HOD, Odia
Asso. Vice-President(s)	:	Staff members of the Odia Dept.
33) Commerce Society		
Vice-President	:	HOD, Commerce
Asso. Vice-President(s)	:	Staff members of the Com. Dept.
34) Science Society	:	All the HODs of Physics, Chemistry, Botany, Zoology & Mathematics
35) Prof. I/C of Affiliation & Concurrence	:	Dr. P.K. Samal, Reader in History Dr. R.K. Sahoo, Reader in Physics Prof. A. Pandab, Lecturer in Mathematics
36) Prof. I/C of Staff Common Room	:	Prof. R.K. Panda, Lecturer in History (Gr-A)
37) Prof. I/C of Boys' Common Room	:	Prof. J. Behera, Lecturer in Vocation Education
38) Prof. I/C of Girls' Common Room	:	Prof. L.P. Patra, Lecturer in Odia
39) Prof. I/C of Guest House	:	Prof. P.K. Swain, Lecturer in Odia (Gr-A)
40) Prof. I/C of Income Tax	:	Prof. J. Malik, Lecturer in Commerce
41) Prof. I/C of Electricity & Electronics	:	Prof. A. Pandab, Lecturer in Mathematics Prof. S. Mishra, Lecturer in Economics
42) Prof. I/C of Sanitation	:	Prof. R.K. Behura, Lecturer in History

- 43) Prof. I/C of SAMS : Prof. A. Pandab,
Lecturer in Mathematics
Prof. J. Malik,
Lecturer in Commerce
- 44) Grievance & Sex Harassment Cell :
Dr. P. Rout,
Reader in Odia
Capt. M. Parida,
Reader in Sociology
Dr. N.K. Sahoo,
Lecturer in Mathematics
Prof. N. Nayak,
Lecturer in Education
- 45) Anti-Ragging Cell : Dr. N. Lenka,
Reader in Odia
Dr. P. Rout,
Reader in Odia
Capt. M. Parida,
Reader in Sociology
Prof. R.K. Panda,
Lecturer in History (Gr-A)
Dr. S.C. Das,
Lecturer in English (Gr-A)
Dr. (Miss) A.K. Dash,
Lecturer in Botany (Gr-A)
Prof. S.K. Dash,
Lecturer in Commerce (Gr-A)
- 46) Prof. I/C of Alumni Association : Prof. R.K. Senapati,
Reader in Sociology
Prof. A.K. Das,
Lecturer in English (Gr-A)
Prof. P.K. Swain,
Lecturer in Odia (Gr-A)
- 47) Prof. I/C of General Stock & Store : Prof. S.K. Dash,
Lecturer in Commerce (Gr-A)
Prof. S. Mishra,
Lecturer in Zoology
Prof. J. Behera,
Lecturer in Vocation Education
- 48) Prof. I/C of College Ponds : Prof. B.C. Roul,
Lecturer in Physics (Gr-A)
Sri G.C. Dash,

		Demonstrator in Chemistry
49)Prof. I/C of Landed Properties	:	Dr. N. Lenka, Reader in Odia Prof. S.P. Choudhury, Lecturer in Commerce (Gr-A) Sri G.C. Dash, Demonstrator in Chemistry
50)Prof. I/C of Furniture	:	Prof. R.K. Panda, Lecturer in History (Gr-A) Prof. R.K. Gahan, Lecturer in Chemistry Prof. S.K. Jena, Lecturer in Philosophy
51)Self Defence Training for Girls	:	Dr. (Miss) A.K. Dash (Co-ordinator), Lecturer in Botany (Gr-A) Prof. N. Swain, Lecturer in Education
52)Prof. I/C of Red-Cross	:	Prof. S.K. Nayak, Lecturer in English Prof. N. Nayak, Lecturer in Education
53)Prof. I/C of NCC	:	Capt. M. Parida, Reader in Sociology
54)Prof. I/C of +3 NSS Boys' Unit	:	Prof. P. Pradhan, Lecturer in Economics
Girls' Unit	:	Prof. S. Mishra, Lecturer in Zoology
55)Prof. I/C of +2 NSS Boys' Unit	:	Prof. P.K. Swain, Lecturer in Odia (Gr-A)
Girls' Unit	:	Prof. N. Swain, Lecturer in Education
56)Prof. I/C of Scouts & Guides Boys' Unit	:	Prof. R.K. Behura, Lecturer in History
Girls' Unit	:	Prof. RN M. Parida, Lecturer in Philosophy
57)Prof. I/C of College Cafeteria		

Girls' Unit	:	Prof. RN M. Parida, Lecturer in Philsophy
57)Prof. I/C of College Cafeteria	:	Prof. P.K. Swain, Lecturer in Odia (Gr-A) Prof. R.K. Gahan, Lecture in Chemistry Prof. R.K. Behera, Lecturer in Commerce
58)Prof. I/C of Proctorial System	:	Dr. N. Lenka, Reader in Odia Prof. R.K. Behera, Lecturer in Commerce
59)Seminar & Research Committee	:	Dr. P.K. Samal, Reader in History Dr. N. Lenka, Reader in Odia Dr. D. Parida, Reader in Chemistry Dr. R.K. Sahoo, Reader in Physics Prof. S.K. Dash, Lecturer in Commerce (Gr-A)
60)Hostel Committee	:	Dr. P. Rout, Reader in Odia Prof. R.K. Panda, Lecturer in History (Gr-A) Prof. B.C. Roul, Lecturer in Physics (Gr-A) Prof. L.P. Patra, Lecturer in Odia Supdt., Boys' Hostel Supdt., Ladies Hostel
61)Boys' Hostel Superintendent	:	Dr. P.K. Samal, Reader in History
Office Assistant	:	Sri B.N. Dash, Demonstrator in Chemistry
62)Ladies Hostel		

Superintendent : Dr. N.K. Sahoo,
Lecturer in Mathematics
Dy. Superintendent : Prof. RN M. Parida,
Lecturer in Philosophy
Office Assistant : Sri A. Parida,
Jr. Clerk-cum-Typist
63)Media Cell (Print & Electronic) : Dr. P.K. Samal,
Reader in History
Capt. M. Parida,
Reader in Sociology
Prof. S.K. Nayak,
Lecturer in English

[Signature]
Principal 26.6.20

Pattamundai College

Copy forwarded to all the sections of the College and Staff Common Room for information.

Principal
Pattamundai College